

Program Policy #113.2
Special Education - Surrogate Parent Procedures

Purpose:

SusQ-Cyber Charter School complies with the surrogate parent requirements in the Federal IDEA Regulations, Part 300.515.

Guidelines

- When a foster student with an IEP moves into the district, the supervisor of special education promptly contacts the appropriate agency (agencies) and caseworkers to obtain answers to the following questions:
 - a. Can a parent be identified?
 - b. Can the parents of students be located and contacted?
 - c. Is the student a ward of the state?
- If no legal parent can be identified, located or contacted, or parental rights are terminated, the supervisor of special education in consultation with the entity that has legal custody (usually the county Office of Children & Youth or the office of Juvenile Probation) will conclude that a surrogate parent is needed.
- The district maintains a list of surrogate parents in the CSIU database. Before accessing a surrogate from the list, the supervisor of special education will contact the foster parent to inquire whether or not that individual is interested in serving as a surrogate parent. Sometimes, the foster parent is already on the list of trained surrogate parents.

Delegation of Responsibility:

The CEO is charged with the responsibility to ensure that the Surrogate Parent Procedures are properly administered.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER REQUIREMENT.