

Student Policy #210 Medication Policy

Purpose:

- The SusQ-Cyber Charter School (“Charter School”) recognizes that students who receive prescription medication on a daily basis may have to continue this schedule when present at school.
- For purpose of this policy, medication shall include all medicines prescribed by a physician and over-the-counter medicines.
- Before medications may be administered to or by any student while present at school, the school shall require:
 - Any prescription medication must be accompanied by a written physician order and parent permission specifically stating medication may be administered at school.
 - The physician order should include the purpose of the medication, dosage, time at which or special circumstances under which the administration shall be administered, length of period for which medication is prescribed, and possible side effects of medication.
 - Any over the counter medication must be accompanied by a written request or recorded verbal authorization from the parent/guardian giving permission for such administration and relieving the school and its employees of liability for administration of medications.

Procedures:

- The school nurse or designee will assess the student’s ability to self-administer the medication. The assessment shall include the student’s ability to:
 - a. Respond to and visually recognize his/her name.
 - b. Identify his/her medication
 - c. Measure, pour, and or administer the prescribed dosage.
 - d. Inform school nurse of use of medication.
 - e. Demonstrate a cooperative attitude in all aspects of self-administration.
- The school nurse will document the order, and student’s self-administration of prescribed medication on the student’s individual health record.

Medication Administration for School - The administration of prescribed medication in accordance with the direction of a parent or physician to a student while present at the school will only be permitted when failure to take such medication would jeopardize the health of the student or the student would not be able to attend school if the medication were not made available during school hours.

Guidelines:

- The Charter School will include policy in the handbook so all parents/guardians, students, and staff are informed about policy and procedures governing the administration of medications.

- Prescription medication brought to school must be in the original container dispensed by a pharmacy or a physician. The container label should state the student's name, date, name of medication, dosage, and time to be given and placed in the custody of the school nurse, CEO or CEO's designee for security purposes.
- A request for long-term administration of medication at school must be updated at the beginning of each school year.
- Over-the-counter FDA-approved medication may be administered only at the dosage specified on the label unless a physician's order specifies otherwise.
- Medication to be given while at school must be delivered directly to the school nurse or CEO's designee immediately upon the student's arrival at school. It cannot be stored in desks, lockers or backpacks unless there is written permission for self-administration.
- All medication should be secured in a locked area in the health office.
- A confidential written record is to be kept on each student receiving medication including the date, time, name of medication, dose, route of administration, by whom it was administered and any side effects. This is the responsibility of the school nurse.
- Any medications that must be kept in the student's possession for immediate use (such as inhalers or EpiPens) shall be used in accordance with Policy 210.2.

Delegation of Responsibility:

The CEO shall ensure that students are informed of these guidelines and any additional regulations which may be needed to enforce these guidelines and the parent shall discuss these issues with the school nurse as needed.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER REQUIREMENT.