

**Local Board Policy # 252**  
**State Testing**  
**Student Cell Phone/Electronic Device Policy**

**Purpose:**

To ensure security while state testing is being administered.

**Guidelines:**

- All students will be required to turn in any cell phones or electronic devices.
- Items must be turned in at the start of testing.
- Cell phones must be turned in, placed in a plastic bag and marked with the student's name.
- The proctor will hold cell phones and any electronic devices until the testing is concluded for the day.

**Delegation of Responsibility:**

The testing monitor is responsible to ensure that this procedure is followed to prevent any breach in security.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER REQUIREMENT.