

## **Operations Policy #905 School Day**

### **Purpose:**

The Cyber School operates on a school day that reflects the attendance expected of staff.

### **Guidelines:**

- The CEO has recommended the school day for staff with input from supervisors and staff where appropriate.
- The Board of Trustees has approved the school day by roll call vote.
- The school day has been made available to all staff in order for them to plan for the school year and to make arrangements for family issues when appropriate.
- The school day shall be worked in conjunction with the school calendar for student days, staff days, and in-service days.
- The Board of Trustees must approve any changes to the school day after the formal board adoption.
- The CEO may approve any temporary deviations in the school day within the scope of the approved day.
- The school day must include a set start time, a set closing time, and a duty free lunchtime of at least 30 minutes.
- The school day as approved is seven and one half hours of 8 am to 3:30 pm

### **Delegation of Responsibility:**

The CEO shall be responsible for enforcing staff adherence to the school day and the start and end times.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL. THIS POLICY IS NOT INTENDED TO CONFLICT WITH CHARTER REQUIREMENT.