

SusQ-Cyber Charter School

Internet Reimbursement Request Form

Instructions: Complete this form and submit it along with copies of the billing statements from your internet service provider for the quarter for which you are requesting reimbursement. NOTE: Please submit bills for each month requested. Current students must comply with SusQ-Cyber Charter School's attendance policy; former students must have returned all school-issued equipment before the reimbursement request will be approved.

Forms and statements can be scanned and emailed to *technology@susqcyber.org*, faxed to 570.245.0246, or mailed to:

SusQ-Cyber Charter School
Attention: Internet Reimbursement
240 Market Street
Box 1A, Suite 15
Bloomsburg, PA 17815

Student Information

First Name:

Last Name:

Internet Information

Term Requested:

Internet Service Provider:

Monthly Internet Cost:

Total Amount Requested:

Requestor Information (Where to send the check)

First Name:

Last Name:

Address:

City:

State:

Zip Code:

Requestor's Signature _____

Date: _____

To be completed by Technology Services ONLY:

Comment:

Technology Services Representative Signature _____

Date: _____

CEO Signature _____

Date: _____