



SUSQ CYBER CHARTER SCHOOL  
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## Daily Checklist for Family Partners

### Daily Reminders for the School Week

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| <p><input type="checkbox"/> 1. Check that your Student has logged into Canvas and Zoom.</p> <p><input type="checkbox"/> 2. Log into parent email account.</p> <ul style="list-style-type: none"><li>◆ Read all emails.</li><li>◆ Respond to emails as necessary.</li></ul> <p><input type="checkbox"/> 3. Monitor that your student is attending and appropriately participating in all synchronous (live) classes.<br/>(Parent Login on Powerschool)</p> <p><input type="checkbox"/> 4. Review each teacher's daily assignments with your student to be sure all work is complete and submitted to teacher in the Canvas Application.</p> <p><input type="checkbox"/> 5. Be sure your student completes required lessons assigned by the teachers. Lessons may be found in Canvas. Make sure to submit all assignments.</p> | <p><input type="checkbox"/> 6. Check that your student completes work assigned for asynchronous courses. (EdOptions)</p> <p><input type="checkbox"/> 7. Log into Powerschool parent account. Review Grades and Attendance at least twice per week.</p> <p><input type="checkbox"/> 8. Be sure that your student is prepared for the next school day with any materials needed.</p> <ul style="list-style-type: none"><li>◆ Charge Computer and MiFi</li><li>◆ Set Alarm</li><li>◆ Review Bell Schedule</li></ul> <p><input type="checkbox"/> 9. Print and reference monthly calendar.</p> <p><input type="checkbox"/> 10. Provide a structured work environment to limit distractions from 8:50 AM to 3:30 PM.</p> |
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